



The Center for Applied Research Solutions (CARS) is a California 501(c)(3) nonprofit dedicated to health equity in behavioral health, public health, and education. In all our work, our mission is to foster safe, healthy, and engaged people and communities.

We provide training and technical assistance for workforce development to major initiatives in mental health, substance abuse, and reducing behavioral health disparities. We develop organizational leadership and workforce capacity to effectively adopt, implement, and sustain changes in policy and practice towards systemic and structural improvements. Our team is committed to improving individual and community health and wellness through evidence-based and culturally responsive practices that address complex social problems. We promote authentic community engagement, elevation of cultural expertise, and community-defined effective practices. Clients include federal and state agencies, local and community-based organizations, educational agencies, and more. Our projects are fast-paced and team-run. Our organization is relationship-based and competency-driven with team members striving to produce timely, relevant, and high-quality learning experiences and services.

Position Title: Director

Reports To: Executive Director

Collaborates With: Co-Director, Leadership Team, Field Team, and Management Team

FTE/Classification: 1.0 FTE, Exempt

Location: This is a remote position.

General Description: The Director is a leadership position that oversees the delivery of a large-scale federally-funded initiative serving the children's mental health field. The purpose of the National Training and Technical Assistance Center for Child, Youth, and Family Mental Health (NTTAC) is to provide training and technical assistance to increase the access to, effectiveness of, and dissemination of evidence-based mental health services for children, youth and young adults (through age 21) and their families. More specifically, the initiative advances System of Care principles and practices and supports SAMHSA grantees. The Center is a key component of SAMHSA Children's Mental Health Initiative and collaborates with other national and regional TTA providers, national and state mental health agencies, and advocacy groups.

ESSENTIAL FUNCTIONS

- Develop project vision and leadership in collaboration with Co-Director, project leadership team, field, and management teams. Ensure strategies are aligned with initiative, field, and funder priorities.
- Oversee development and administration of scopes of work, implementation plans, and quality improvement efforts. Ensure project milestones are achieved within timeline and resources.
- Troubleshoot complex problems, identify emerging priorities, and implement solutions. Facilitate project teamwork and communication.
- Provide ongoing supervision and direction to project team members regarding day-to-day project management, activities, and timelines
- Serve as the point of contact for funder, internal team members, subcontractors, and other key stakeholders. Oversight of subcontracts.

- Represent the initiative and the organization with the funder, the field, and at professional meetings and conferences.
- Lead content development and provide extensive guidance to team members and partners in developing evidence-based children's mental health resources, publications, distance learning sessions, and training materials with a focus on advancing System of Care principles and practices.
- Deliver TTA services to the field as needed or as time allows.
- Lead innovative approaches to building the capacity of and training the children's mental health workforce.

REQUIRED COMPETENCIES (Knowledge, Skills, Abilities)

- Strong understanding of children's mental health landscape and evidence-based System of Care approaches and practices.
- Strongly versed in System of Care principles and ability to work effectively with SAMHSA grantees and communities.
- Deep commitment to integrating those with lived experience, including young adults and families, into content development and service delivery.
- Advanced understanding of processes, requirements, and expectations for initiatives focused on building the capacity of the children's mental health workforce to implement evidence-based services.
- Experience working with local, state, tribal, territorial, and/or federal agencies regarding children's mental health initiative planning, implementation, evaluation, sustainability, and/or policy.
- Work effectively in diverse communities and demonstrate high levels of cultural and linguistic competence. Strong commitment to ensuring diversity, equity, and inclusion.
- Excellent verbal, written, and interpersonal communication skills, including advanced presentation, facilitation, and writing skills.
- Demonstrated experience overseeing project teams, scopes of work, and budgeting.

MINIMUM QUALIFICATIONS

- Relevant advanced degree or postgraduate training or equivalent experience required.
- Minimum 10 years' experience in the children's mental health field with a focus on system of care and other SAMHSA funded initiatives.
- Working expertise and background in children's mental health field is required.
- Ability to conduct future travel as appropriate within pandemic context

CARS offers a small business environment and an excellent benefit package. CARS provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability, sexual or gender identity, or genetics. We strongly encourage and seek applications from people of color, including bilingual and bi-cultural individuals, members of the lesbian, gay, bisexual, and transgender communities, and those with lived experience with mental health challenges.

Salary Range: \$140,000 – \$170,000 annually

To Apply: Submit a current resume and cover letter explaining your interest in the position. All materials should be sent electronically to carshr@cars-rp.org. No phone calls please. Please submit application materials by **February 28th**. This position will remain open until filled. Thank you in advance for your interest.