

**CENTER FOR APPLIED  
RESEARCH SOLUTIONS, INC.**

**FINANCIAL STATEMENTS  
WITH  
INDEPENDENT AUDITOR'S REPORT**

**DECEMBER 31, 2017**

**CENTER FOR APPLIED RESEARCH SOLUTIONS, INC.**

Financial Statements With Independent Auditor’s Report  
For the Year Ended December 31, 2017

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## INDEPENDENT AUDITOR'S REPORT

Board of Directors  
Center for Applied Research Solutions, Inc.  
Santa Rosa, California

### Report on the Financial Statements

We have audited the accompanying financial statements of the Center for Applied Research Solutions, Inc. (CARS) (a nonprofit organization), which comprise the statement of financial position as of December 31, 2017, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Board of Directors  
Center for Applied Research Solutions, Inc.  
Santa Rosa, California

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of CARS as of December 31, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report dated July 20, 2018, on our consideration of CARS' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering CARS' internal control over financial reporting and compliance.

Fechter & Company  
Certified Public Accountants



Sacramento, California  
July 20, 2018

**CENTER FOR APPLIED RESEARCH SOLUTIONS, INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**December 31, 2017**

**ASSETS**

**Current Assets**

Cash	\$ 861,817
Accounts receivable	775,214
Other receivable	60
Prepaid expenses	<u>9,675</u>

**Total current assets** 1,646,766

Property and equipment, net 45,347

Other assets

Security deposit	<u>10,515</u>
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**Total assets** \$ 1,702,628

**LIABILITIES AND NET ASSETS**

**Current Liabilities**

Accounts payable	\$ 425,203
Accrued payroll expenses	26,958
Accrued compensated absences	<u>63,115</u>

**Total current liabilities** 515,276

**Net Assets**

Unrestricted net assets	<u>1,187,352</u>
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**Total liabilities and net assets** \$ 1,702,628

**CENTER FOR APPLIED RESEARCH SOLUTIONS, INC.**  
**STATEMENT OF ACTIVITIES**  
**For the Year Ended December 31, 2017**

<b>Operating revenues</b>	
Project income	\$ 5,536,069
<b>Direct Costs</b>	
Salaries and wages	1,336,620
Travel	221,385
Telephone	51,367
Postage	10,791
Consultants	637,406
Print/copy	62,920
Subcontract	1,512,967
Office expense	29,842
Outside services	22,554
Rent/utilities	141,324
Other direct	90,950
IT support services	147,454
Total direct cost	<u>4,265,580</u>
<b>Cost of Operations</b>	
Payroll related expenses	581,913
Other operational expenses	<u>256,891</u>
Total cost of operations	<u>838,804</u>
Net operating income	431,685
<b>Other income</b>	
Other income	<u>3,545</u>
Change in net assets	435,230
Net assets at beginning of year	<u>752,122</u>
Net assets at end of year	<u><u>\$ 1,187,352</u></u>

**CENTER FOR APPLIED RESEARCH SOLUTIONS, INC.**  
**STATEMENT OF CASH FLOWS**  
**For the Year Ended December 31, 2017**

Cash flows from operating activities:	
Change in net assets	\$ 435,230
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	11,130
Increase in receivables	(148,879)
Increase in prepaid expenses	(528)
Increase in security deposit	(2,675)
Increase in accounts payable	78,034
Decrease in accrued payroll expenses	(5,059)
Increase in accrued compensated absences	<u>7,666</u>
Total adjustments	<u>(60,311)</u>
Net cash provided by operating activities	<u>374,919</u>
Cash flows from investing activities:	
Purchase of fixed assets	<u>(45,344)</u>
Net cash used by investing activities	<u>(45,344)</u>
Net increase in cash and cash equivalents	329,575
Beginning cash and cash equivalents	<u>532,242</u>
Ending cash and cash equivalents	<u><u>\$ 861,817</u></u>

# CENTER FOR APPLIED RESEARCH SOLUTIONS, INC.

Notes to Financial Statements  
For the Year Ended December 31, 2017

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Organization

The Center for Applied Research Solutions, Inc. (CARS) was incorporated in 2001 as a California nonprofit public benefit corporation. Its mission is to improve the lives of youth, families, and communities by facilitating the exchange of knowledge and experience among the prevention research community, practitioners, policy makers, and the public.

The Corporation has offices in Santa Rosa and Sacramento, California.

The financial statements of CARS have been prepared in conformity with generally accepted accounting principles (GAAP). The Financial Accounting Standards Board (FASB) is the accepted standard-setting body for establishing financial reporting principles. Significant accounting policies are described below.

### Basis of Accounting

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The financial statements have been prepared on the accrual basis whereby revenues are recorded as earned and expenses as the liability is incurred.

### Basis of Presentation

CARS follows FASB's standards for financial statements of not-for-profit organizations. Under those standards, CARS is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. CARS has no restricted net assets.

### Cash and Cash Equivalents

For purposes of the statement of cash flows, CARS considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

### Accounts Receivable

Accounts receivable consists primarily of amounts due from grantors for cost reimbursement contracts. As of December 31, 2017, CARS believes its accounts receivable to be fully collectible, and as such, no reserve for bad debt has been recorded.

## CENTER FOR APPLIED RESEARCH SOLUTIONS, INC.

Notes to Financial Statements  
For the Year Ended December 31, 2017

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### Property and Equipment

Property and equipment is stated at cost less accumulated depreciation. Depreciation is computed on the straight-line method over the estimated useful lives of the assets (five to seven years).

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results may differ from those estimates.

#### Compensated Absences

Vested or accumulated annual leave that will use current expendable resources is shown as a liability; sick pay is not vested.

#### Revenue Recognition

CARS receives progress payments for work performed on its contracts. Ten percent (10%) of the invoiced amounts are withheld and paid quarterly for one of its contracts.

#### Income Taxes

CARS is a not-for-profit organization exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and Section 23701d of the California Revenue and Taxation Code.

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires CARS to report information regarding its exposure to various tax positions taken. CARS has evaluated its uncertain tax positions and related income tax contingencies. CARS does not believe that any material uncertain tax positions exist. CARS' tax returns are subject to examination by Federal taxing authorities for a period of three years from the date they are filed and a period of four years for California taxing authorities.

## CENTER FOR APPLIED RESEARCH SOLUTIONS, INC.

Notes to Financial Statements  
For the Year Ended December 31, 2017

### NOTE 2: CONTRACTS

CARS has met the training and technical assistance (TA) needs of public and nonprofit organizations in California and nationwide. As a training and TA organization, CARS staff and consultants have focused their technical assistance and training in six broad areas:

- Substance abuse prevention
- Mental health
- Evaluation
- Volunteerism and nonprofit organizational development
- Mentoring
- Public management and supervision

For the year ended December 31, 2017, CARS performed training and technical services under the following contracts:

1. The **Community Prevention Initiative (CPI)** is a long-term statewide training and technical assistance (TTA) project funded through the California Department of Health Care Services, Substance Use Disorder Prevention, Treatment & Recovery Services Division (DHCS). This project is designed to help California communities address substance abuse through data-driven processes, evidence-based implementation, and outcome-based decision making. CARS provides a large number of no-cost customized TA consultations, regional trainings and webinars for California's organizations providing substance abuse prevention services.
2. The **California Community College Student Mental Health Program (CCC-SMHP)** is a CalMHSa funded prevention and early intervention initiative in support of student mental health at California's community colleges. The goal of the program is to increase the capacity of the CCC system to plan, implement and sustain effective student mental health systems, and to advance mental health collaborations with county services and the community at large.
3. The **Now is the Time (NITT) Technical Assistance Center**, provides technical assistance under two SAMHSA-funded NITT initiatives. The NITT Project AWARE program is designed to build and expand the capacity of state and local educational agencies to increase awareness of mental health issues among school-aged youth; to provide training for school personnel and other adults to detect and respond to mental health issues in children and young adults; and to connect children, youth, and families who may experience behavioral health issues with appropriate services. The purpose of the NITT Healthy Transitions (NITT-HT) program is to improve access to treatment and support services for youth and young adults ages 16-25 that either have, or are at risk of developing, a serious mental health condition.

**CENTER FOR APPLIED RESEARCH SOLUTIONS, INC.**

Notes to Financial Statements  
For the Year Ended December 31, 2017

**NOTE 2: CONTRACTS - CONTINUED**

4. The **National Mentoring Resource Center (NMRC)** is a project of the Office of Juvenile Justice and Delinquency Prevention (OJJDP) that provides resources and no-cost training and technical assistance (TTA) to mentoring programs, to support them in using evidence-based practices to improve outcomes for young people. TTA is provided by MENTOR: The National Mentoring Partnership's (MENTOR) network of affiliate Mentoring Partnerships and experts in the field. CARS manages and oversees the provision of TTA for the California Mentoring Partnership (CMP) affiliate as a member of the CMP Leadership Team. We provide TTA on recruiting and retaining mentors and mentees, effective mentor and mentee training, program design, developing program policies and procedures, program evaluation, and other relevant topics.
5. The project **Linking Actions for Unmet Needs in Children's Health (LAUNCH) Technical Assistance Center** provides training and technical assistance for SAMHSA-funded Project LAUNCH Grantees. The Project LAUNCH initiative is designed to promote the wellness of young children ages birth to 8 by addressing the physical, social, emotional, cognitive, and behavioral aspects of their development. The long-term goal of Project LAUNCH is to ensure that all children enter school ready to learn and able to succeed.

CARS receives significant amounts of revenue from governmental contracts. Should funding from these grants be changed due to a change in budgeting or due to cutbacks, such reduction in funding might have an adverse effect on the CARS' programs and activities.

**NOTE 3: CASH**

At December 31, 2017, the carrying amount of CARS' deposits was \$861,817 and the bank balance was \$1,075,383. The CARS' bank balance was covered by Federal depository insurance up to \$250,000. As of December 31, 2017, \$825,383 was uninsured.

**NOTE 4: ACCOUNTS RECEIVABLE**

As of December 31, 2017, accounts receivable consisted of the following:

Accounts receivable - billed	\$614,028
Accounts receivable - unbilled	161,186
Total	<u>\$775,214</u>

**CENTER FOR APPLIED RESEARCH SOLUTIONS, INC.**

Notes to Financial Statements  
For the Year Ended December 31, 2017

**NOTE 5: PROPERTY AND EQUIPMENT**

As of December 31, 2017, property and equipment consisted of the following:

Office art – non-depreciable	\$10,000
Furniture	14,240
Computer equipment	7,783
Software costs	45,344
Tenant improvements	<u>12,985</u>
Total cost	90,352
Less: Accumulated depreciation	<u>(45,005)</u>
Property and equipment, net	<u>\$45,347</u>

Depreciation expense for the year ended December 31, 2017 was \$11,130 and is included in other operational expenses on the statement of activities.

**NOTE 6: OPERATING LEASES**

CARS leases office space in Santa Rosa, California, and Sacramento, California. The Santa Rosa, California office space requires monthly payments of \$6,150 through February 28, 2018. The Sacramento, California office space requires monthly payments of \$5,317 through June 30, 2018, and \$5,423 from July 1, 2018 through June 30, 2019. Future minimum lease payments as of December 31, 2017 are as follows:

<u>Year</u>	<u>Amount</u>
2018	\$ 76,738
2019	32,538
Total	<u>\$ 109,276</u>

**NOTE 7: RETIREMENT PLAN**

CARS maintains a SEP-IRA retirement plan for the benefit of its employees. 15% of covered compensation is contributed to the plan. Retirement expense for the year for the year ended December 31, 2017 totaled \$204,392.

**NOTE 8: CONTINGENCY**

Federally funded programs are subject to special audit. Such audits could result in claims against the resources of CARS. No provision has been made for any liabilities that may arise from such audits since the amounts, if any, cannot be determined at this date.

## **CENTER FOR APPLIED RESEARCH SOLUTIONS, INC.**

Notes to Financial Statements  
For the Year Ended December 31, 2017

### **NOTE 9: CREDIT LINE**

CARS has an ongoing \$300,000 line of credit with a bank. The interest rate is variable and is based on changes in an index calculation of the bank's own prime rate. The credit line is collateralized by accounts receivable. At December 31, 2017, the balance of the line of credit was zero.

### **NOTE 10: RISK OF LOSS**

CARS is exposed to various risks of loss related to theft of, damage to, and destruction of assets; and injuries to employees. During 2017, CARS purchased certain commercial insurance coverage to provide for these risks.

### **NOTE 11: SUBSEQUENT EVENTS**

Management has evaluated subsequent events through July 20, 2018, the date these December 31, 2017, financial statements were available to be issued. The following subsequent events should be noted:

On February 2, 2018, CARS agreed to a 3-year extension of its office space lease in Santa Rosa, California with monthly payments of \$6,900. The total commitment on this lease over the 3-year period is \$248,400.

For the year ended December 31, 2017, CARS recorded project revenue from two multi-year federal contracts of approximately \$3,700,000. In March 2018, CARS received notification that the funding for these contracts will not be renewed beyond the current year and the optional years will not be exercised.

**SUPPLEMENTARY INFORMATION**

**CENTER FOR APPLIED RESEARCH SOLUTIONS, INC.**

Schedule of Expenditures of Federal Awards  
For the Fiscal Year Ended December 31, 2017

Federal Grantor/ Pass-Through Federal Funding/ Program/	Grantor's Number	Federal CFDA Number	Award Amount	Expenditures
<b>U.S. Department of Education</b>				
Pass-through program from:				
PRIME:				
Carol M. White PEP Grant - Kids On Track...Through Fitness and Nutrition		84.215 F	\$ 20,000	\$ 12,500
Total U.S. Department of Education			<u>20,000</u>	<u>12,500</u>
<b>U.S. Department of Health and Human Services</b>				
Direct programs:				
Now is the Time (NITT)	283-12-3000	93.243	6,609,836	3,379,909
Linking Actions for Unmet Needs in Children's Health (LAUNCH)	283-12-3003	93.243	1,915,551	325,612
Pass-through programs from:				
California Department of Health Care Services:				
Community Prevention Initiative TA & Training	15-92002	93.959	<u>2,131,379</u>	<u>963,838</u>
Total U.S. Department of Health and Human Services			<u>10,656,766</u>	<u>4,669,359</u>
<b>U.S. Department of Justice</b>				
Pass-through programs from:				
National Mentoring Resource Center		16.726	<u>126,034</u>	<u>126,034</u>
Total U.S. Department of Justice			<u>126,034</u>	<u>126,034</u>
Total Expenditures of Federal Awards			<u>\$ 10,802,800</u>	<u>\$ 4,807,893</u>

See Notes to the Schedule of Expenditures of Federal Awards

## **CENTER FOR APPLIED RESEARCH SOLUTIONS, INC.**

Notes to Schedule of Expenditures of Federal Awards  
For the Year Ended December 31, 2017

### **NOTE 1: BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the Center for Applied Research Solutions, Inc. under programs of the federal government for the year ended December 31, 2017. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of CARS, it is not intended to and does not present the financial position, changes in net assets, or cash flows of CARS.

### **NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

### **NOTE 3: INDIRECT COST RATE**

CARS is using the indirect cost rates for the contracts in place prior to implementing the new requirements under Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

For all new projects, CARS will use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON  
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
Center for Applied Research Solutions, Inc.  
Santa Rosa, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Center for Applied Research Solutions, Inc. (CARS), as of and for the year ended December 31, 2017, and the related notes to the financial statements, and have issued our report thereon dated July 20, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered CARS' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the CARS' internal control. Accordingly, we do not express an opinion on the effectiveness of the CARS' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Board of Directors  
Center for Applied Research Solutions, Inc.  
Santa Rosa, California

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether CARS' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Fechter & Company  
Certified Public Accountants



Sacramento, California  
July 20, 2018

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE**

Board of Directors  
Center for Applied Research Solutions, Inc.  
Santa Rosa, California

**Report on Compliance for Each Major Federal Program**

We have audited Center for Applied Research Solutions, Inc.'s (CARS) compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of CARS' major federal programs for the year ended December 31, 2017. CARS' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of CARS' major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about CARS' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of CARS' compliance.

**Opinion on Each Major Federal Program**

In our opinion, CARS complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2017.

Board of Directors  
Center for Applied Research Solutions, Inc.  
Santa Rosa, California

### **Other Matters**

The results of our auditing procedures disclosed no instances of noncompliance, which are required to be reported in accordance with the Uniform Guidance.

CARS' response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

### **Report on Internal Control over Compliance**

Management of CARS is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered CARS' internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of CARS' internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Board of Directors  
Center for Applied Research Solutions, Inc.  
Santa Rosa, California

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

**Report on Schedule of Expenditures of Federal Awards Required by *Uniform Guidance, 2 CFR***

We have audited the financial statements of CARS as of and for the year ended December 31, 2017, and have issued our report thereon dated July 20, 2018, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statement as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by *Uniform Guidance, 2 CFR* and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditure of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Fechter & Company  
Certified Public Accountants

A handwritten signature in cursive script that reads "Fechter & Company, CPAs".

Sacramento, California  
July 20, 2018

**CENTER FOR APPLIED RESEARCH SOLUTIONS, INC.**

Schedule of Findings and Questioned Costs  
For the Year Ended December 31, 2017

Section I – Summary of Auditor’s Results:

Financial Statements

Type of auditor’s report issued

Unmodified

Internal control over financial reporting:

Material weaknesses identified?

\_\_\_\_\_ Yes    \_\_\_\_\_X No

Control deficiencies identified that  
are not considered to be material  
weaknesses?

\_\_\_\_\_ Yes    \_\_\_\_\_X None reported

Noncompliance material to financial  
statements noted?

\_\_\_\_\_ Yes    \_\_\_\_\_X No

Federal Awards

Internal control over major programs:

Material weaknesses identified?

\_\_\_\_\_ Yes    \_\_\_\_\_X No

Control deficiencies identified that  
are not considered to be material  
weaknesses?

\_\_\_\_\_ Yes    \_\_\_\_\_X None reported

Type of auditor’s report issued on  
compliance for major programs:

Unmodified

Any audit findings disclosed that  
are required to be reported in  
accordance with Uniform Grant Guidance, at CFR Part  
200.151 (d)(1)(vi)?

\_\_\_\_\_ Yes    \_\_\_\_\_X No

**CENTER FOR APPLIED RESEARCH SOLUTIONS, INC.**

Schedule of Findings and Questioned Costs  
For the Year Ended December 31, 2017

Section I – Summary of Auditor’s Results, continued:

The following programs were tested as major federal award programs:

<u>CFDA Number</u>	<u>Name of Federal Program</u>
93.243	Now is the Time (NITT)
93.243	Linking Actions for Umet Needs in Children’s Health (LAUNCH)
93.959	Community Prevention Initiative TA & Training

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee?  Yes  No

Section II – Financial Statement Findings

No matters were reported.

Section III – Federal Award Findings and Questioned Costs

No matters were reported.